

**Mansfield School Committee Meeting
Minutes for Tuesday, December 6, 2016
Town Hall, Room 3A&B**

An **Open Meeting** of the Mansfield School Committee was held at the Town Hall on Tuesday, December 6, 2016. The open meeting session was opened and called to order by Kiera O'Neil at 7:02 pm.

Members Present:

Kiera O'Neil, Chair
Lynn Cavicchi, Vice Chair
Linda Fernando
Jenn Walsh

Also Present:

Zeffro Gianetti, Superintendent of Schools
Teresa Murphy, Assistant Superintendent of Schools
Edward Vozzella, Director of Finance and Operations

Members Absent:

Lauren Scher

Video Taping: None

COMMUNICATIONS: Letter thanking community for their support in the Veteran's Day leaf raking effort.

SUPERINTENDENT'S REPORT:

No update

ASSISTANT SUPERINTENDENT'S REPORT:

No update

APPROVAL OF WARRANT:

<u>Warrants</u>	<u>Warrant #'s</u>	<u>Dates</u>	<u>Amount</u>
Salary & Wages	2017-10	11/04/16	1,606,236.26
Goods & Services	2017-1014	11/08/16	343,305.08
Salary & Wages	2017-11	11/18/16	1,589,580.82
Goods & Services	2017-1016	11/22/16	654,406.44
		\$	4,193,528.60

Linda Fernando made a motion to approve the warrant. Jenn Walsh seconded.

Motion carries 4 - 0.

APPROVAL OF MINUTES:**Open Meeting Minutes of 11-15-16**

A motion to approve the minutes was made 1st by Linda Fernando and 2nd by Jenn Walsh.

Motion Carries 4-0

Executive Session Minutes of 11-15-16.

A motion to approve the minutes was made 1st by Linda Fernando and 2nd by Jenn Walsh.

Motion Carries 4-0

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Superintendent Interview Minutes of 11-16-16.

A motion to approve the minutes was made 1st by Linda Fernando and 2nd by Jenn Walsh.

Motion Carries 4-0

Executive Session Minutes of 11-21-16.

A motion to approve the minutes was made 1st by Linda Fernando and 2nd by Jenn Walsh.

Motion Carries 4-0

FINANCE AND OPERATIONS REPORT:

The QMS modulars (siding) were repaired by Bob LaConte's staff. Doing the work on our own kept the cost to under \$3000.

The pumping station is expected to run approximately \$60,000 and will go out to bid. An optional solution was discussed using an easement option. However that cost is anticipated to be much more costly and was declined.

OLD BUSINESS:

Sub Committee Updates

1. Audit: A meeting is scheduled for 12/15/16.
2. CIP: The school presentation to the group went well. The next meeting will be next week to vote on priorities.
3. Budget: Big group has not met yet; however the smaller group has met to discuss.
4. Policy: Need to setup a meeting to prepare some policies for January.

NEW BUSINESS:

Coordinated Program Review (DESE):

Bernadette Conroy presented the work done during the past year on the three Coordinated Program Reviews (CPR): Civil Rights (including McKenney Vento); Special Education and English Language Learners. This was an incredibly large effort which involved many people across the district. Overall, the review went quite well. For Special Education, 57 of 59 items were in compliance while the remaining two items were partially implemented. The two items are: Hold regularly scheduled Special Ed PAC meetings (now complete) and student documentation on general education class participation (now complete.) Out of 26 Civil Rights points, 22 are in compliance; 3 were in progress and 1 had not yet been implemented. Open items and their status are: Students who do not graduate must receive written information along with their parents upon the end of the school year (plan complete. Will start with this year's graduating class); Restraint policy must be updated (complete); Non discrimination clause must be updated (complete); Institutional self evaluation (climate survey) – currently working through how to implement. This will be a huge effort. For ELL, Mansfield was compliant on 18 out of 18 recommendations. We were also in full compliance on McKenney Vento.

In Three years, DESE will be back for another round of these reviews. Zeffro Gianetti thanked Bernadette and all of the staff who worked on these audits.

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Approval of Food Services Contract:

This is a three year contract which started on 9/1/16 with a 2% increase for each of the three years.

Motion to approve the 2016-2019 Food Services contract was made by Jenn Walsh and seconded by Linda Fernando.

Motion Carries 4- 0.

Approval of Superintendent's Contract starting July 1, 2017 :

Contract with Teresa Murphy was completed. The salary is to be \$170,000 with standard administrative clauses.

Motion to approve Teresa Murphy's superintendent contract effective 7/1/2017 was made by Linda Fernando and seconded by Jenn Walsh.

Motion Carries 4 - 0.

Search for a new Director of Finance & Operations: Tabled- Need further review.

FY18 Budget Review / Approval of Bottom Line amount:

Ed Vozzella provided a high level overview of the budget. Tonight is not about the details. In January, he will go line item by line item with the principals and the school committee. The first few slides were discussed starting with the consolidated spreadsheet for FY16 - 18. Ed Vozzella reviewed each high level item for the school committee

Points:

- Central Services up mostly due to the new bus contract.
- Buildings and Grounds increase due to utilities.
- Special Education costs are volatile. When a student requires outplacement or extended services we must react quickly. It will always be hard to predict this number but it is on the increase.
- Schools- Increase mostly due to technology.
- Salary- A calculation rolls forward and adds in lane changes, raises, steps, etc.
- Five additional FTEs are requested as follows:
 - ESL Teacher due to increased enrollment needs
 - Two adjustment counselors to meet the increased demand of students in crisis
 - A library media specialist at JJ to return both elementary schools to full time librarians
 - Kindergarten teacher to reduce class size
- 85% of the budget change can be accounted for by contract obligations, special education placement, new bus contract, technology, full day kindergarten minus staff reductions.

Motion to approve the bottom line budget amount of \$50,005,951 was made by Jenn Walsh and seconded by Linda Fernando.

Motion Carries 4 - 0.

Student Advisory Committee: Nithin Lankipalle provided an update on MHS. The students were very appreciative of Mr. Connolly's offer of no homework over Thanksgiving Break. Winter sports are getting ready to start. Nithin highlighted a new club that he started with another student called

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the Science Olympiad. Over 100 students attended the informational meeting. They are registered in a state competition and are currently fund raising.

Citizens Comments: None

School Committee New Business:

It was determined that the December 20th meeting could be cancelled.

A change to an April date was removed from the agenda because there is no longer a conflict.

School Committee Other Business:

Field Trips :

A last minute field trip was brought to the committee. The MHS girls basketball team has a scrimmage that will take place in RI.

Motion to approve the field trip to RI was made by Linda Fernando and seconded by Jenn Walsh.

Motion Carries 4 - 0.

Documents Referenced:

FY18 Budget

Field Trip request for MHS girls basketball

Motion to adjourn by Linda Fernando at 7:45 pm; seconded by Jenn Walsh.

Motion U.C. 4-0

Respectfully Submitted,
Diane Nugent
Secretary to the
Superintendent &
School Committee