

**Mansfield School Committee Meeting
Minutes for Monday, September 12, 2016
Town Hall, Room 3A&B**

An **Open Meeting** of the Mansfield School Committee was held at the Town Hall on Monday, September 12, 2016. The open meeting session was opened and called to order by Kiera O'Neil at 7:00 pm.

Members Present:

Kiera O'Neil, Chair
Lynn Cavicchi, Vice Chair
Linda Fernando
Lauren Scher
Jenn Walsh

Also Present:

Zeffro Gianetti, Superintendent of Schools
Teresa Murphy, Assistant Superintendent of Schools

Members Absent: None

Video Taping: Dana Hourigan, 15 Evans Circle

COMMUNICATIONS: None

SUPERINTENDENT'S REPORT:

1. John Nieratko introduced Jennifer Hartman as the new Assistant Principal at J/J. Jennifer offered her appreciation for the opportunity.
2. Zeffro Gianetti introduced Joshua Rapoza as the new Digital Learning Specialist. Joshua thanked everyone for the opportunity and is looking forward to the upcoming year.
3. Opening of Schools: Smooth opening, no complaints were received by the superintendent. The Road project was completed prior to the opening of school and the traffic flow has been helpful. The last open item on the project is signage.
4. Enrollment numbers to start the year were discussed. Overall numbers are down and class sizes are good.

ASSISTANT SUPERINTENDENT'S REPORT:

1. Summer Institutes (Professional Development for our staff). Highlights include
 - a. 200 teachers participated as either instructors or learners
 - b. Building curriculum to support new MHS schedule (full year delivery and new electives)
 - c. Preparation for new science standards. The class of 2021 (currently in grade 8) will be the first to take the new "next generation MCAS science exam.
 - d. Responsible Use Policy
 - e. Response to Intervention
2. Google Apps for Education (GAFE)
 - a. Gmail, Google classroom, Google Docs, YouTube...
 - b. A lot of staff training to prepare for rollout
 - c. Letter home to parents during first week to obtain permission for Google accounts per student. Great rate of return on this request.
3. Digital Learning Specialist: Joshua will be working on curriculum and professional development in support of GAFE
4. JJ Wireless: We are in the queue for funding. Once that is received we will move forward.

**Mansfield School Committee Meeting
Minutes for Monday, September 12, 2016
Town Hall, Room 3A&B**

APPROVAL OF WARRANT:

Warrants	Warrant #'s	Dates	Amount
Salary & Wages	2017-1	07/01/16	111,077.33
Salary & Wages	2017-2	07/15/16	184,680.42
Salary & Wages	2017-3	07/29/16	331,784.77
Goods & Services	2017-1002	08/02/16	477,996.06
Salary & Wages	2017-4	08/12/16	363,878.06
Goods & Services	2017-1004	08/16/16	251,089.61
Salary & Wages	2017-5	08/26/16	302,336.14
Goods & Services	2017-1006	08/30/16	230,276.25
			\$ 2,253,118.64

Lauren Scher motioned to approve the Warrant. Jenn Walsh seconded the motion.

Motion Carries 4 - 0 - 1 (Lynn Cavicchi abstained due to summer payroll.)

APPROVAL OF MINUTES:**Open Meeting Minutes of 7-21-16**

A motion to approve the minutes was made 1st by Jenn Walsh, 2nd by Lauren Scher.

Motion Carries 4-0-1 (Linda Fernando abstained. She was not at meeting.)

Executive Session Minutes of 9-21-16.

A motion to approve the minutes was made 1st by Jenn Walsh, 2nd by Lauren Scher.

Motion Carries 4-0-1 (Linda Fernando abstained. She was not at meeting.)

Workshop Minutes of 8-9-16.

A motion to approve the minutes was made 1st by Lauren Scher, 2nd by Lynn Cavicchi.

Motion Carries 3-0-2 (Linda Fernando and Jenn Walsh were not in attendance at meeting)

OLD BUSINESS:

**Mansfield School Committee Meeting
Minutes for Monday, September 12, 2016
Town Hall, Room 3A&B**

Sub Committee Updates

1. Audit: No update.
2. CIP: November meeting in the works.
3. Budget: Upcoming meeting with other committees to discuss strategy

NEW BUSINESS:

Student Activity Accounts: Tabled until next meeting.

Food Services Fees:

Dawn Langtry discussed the new fee structure for FY17. Milk increased by 5 cents. A new deli option at the high school is now \$3.25. Breakfast at MHS will start next week.

Breakfast

MHS & QMS	\$2.25	QMS ran last year. MHS is starting this year.
Robinson & JJ	\$2.00	Already in place

Lunch

MHS & QMS	\$3.00	
MHS Premium Deli	\$3.25	New this year
Robinson & JJ	\$2.75	

Milk

MHS & QMS	\$0.70	5 cent increase
Robinson & JJ	\$0.60	5 cent increase

Linda Fernando motioned to approve the 2016-17 Food Services Fees. Jenn Walsh seconded the motion.

Lynn Cavicchi asked that we revisit this again midyear for an update. Also, it should be added as a yearly review/approval for school committee.

Motion U.C. 5 – 0.

Appointment of School Physician:

Christine Dooling coordinated the efforts of replacing our long term school physician. She brought forward Helen Lyon, MD as the new physician.

Linda Fernando made a motion to approve Helen Lyon as the new School Physician for Mansfield

**Mansfield School Committee Meeting
Minutes for Monday, September 12, 2016
Town Hall, Room 3A&B**

Public Schools. Lynn Cavicchi seconded the motion.

Motion U.C. 5 – 0.

Superintendent's Annual Goals:

At the August workshop, it was decided to establish three categories of Goals: Student Learning (subcategories of High School, Middle School and Elementary School), Professional Practice Goal, and Digital Improvement Goal. Zeff Gianetti presented his goals in this format and are attached. Below is a summary of comments.

Student Learning:

MHS: Reduce attendance issues for high risk learners.

Middle School: For high needs learners, show growth in mathematics

Elementary School: For high needs learners, show growth in ELA

Discussion on these goals centered on the ability to quantify middle and elementary results, questions regarding the choice of target area, and questions as to why attendance was addressed only at the high school level. Zeff provided insight on his thought process. It was suggested that the attendance be set as a district goal. Zeff felt it more appropriate at the high school because it was a strong indicator and easy to quantify due to the attachment of credit loss with absences. He noted that just because it isn't a goal, doesn't mean they are not looking at it across the board. School Committee suggested that we start with these goals but reassess midyear to create more specific goals.

Professional Practice Goal:

During the school year, Mr. Gianetti will conduct 3 monthly visits to each school. The purpose is to gather data on classroom climate, instructional practices, and building climate.

Discussion: The committee would like to expand upon this goal. What is the superintendent trying to accomplish with these visits and how will those goals be measured? Zeff indicated that these visits will be dictated by the needs of the principals and it would be difficult to establish predefined goals. Midyear review may be helpful in redefining the goals.

Digital Improvement Goal/Technology: Goals and comments

Create a 3 year plan rather than 5 year plan (to keep up with technology changes)

Infrastructure

Digital Learning Integration

Professional Development (split this from the above goal)

Communication (add social media)

Budget (funding sources for capital and operating costs)

At the next meeting Mr. Gianetti will focus on the strategic initiatives as created at the summer retreat.

Linda Fernando motioned to approve the superintendent goals as amended conceptually. Jenn Walsh seconded the motion.

Motion U.C. 5 – 0.

**Mansfield School Committee Meeting
Minutes for Monday, September 12, 2016
Town Hall, Room 3A&B**

Policies:

The following policies were reviewed.

- a. GBEC - Drug Free Workplace Policy
- b. IHAMB - Teaching about Alcohol, Tobacco, and Drugs
- c. JICH - Alcohol, Tobacco, and Drug Use by Students Prohibited
- d. JJF - Student Activity Accounts
- e. IHBG - Home School
- f. JKAA - Physical Restraint

Jenn Walsh made a motion to approve the above policies. Lynn Cavicchi seconded the motion.

Motion U.C. 5 - 0.

Kiera O'Neil asked Zeff Gianetti to work on his priority list for policy updates in 2016-17. They will be discussed at the next meeting.

Citizens Comments: None

School Committee New Business: Kiera O'Neil asked that we add the Charter School initiative to the October 4 agenda.

School Committee Other Business:

Motion to adjourn: At 8:23 p.m., Kiera O'Neil asked for a motion to enter into Executive Session pursuant to M.G.L. Chapter 30A, Section 21 for the Following Purpose:

Under Exception No. 3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and not to reconvene in open session and the chair so declares;

Role Call Vote:

Lauren Scher Yes
Jenn Walsh Yes
Lynn Cavicchi Yes
Kiera O'Neil Yes
Linda Fernando Yes

Motion U.C. 5-0

Respectfully Submitted,
Diane Nugent
Secretary to the
Superintendent &
School Committee

**Mansfield School Committee Meeting
Minutes for Monday, September 12, 2016
Town Hall, Room 3A&B**