August 29, 2016

Greetings,

It is time to complete our annual back-to-school mandated training in the following topics: *Civil Rights, Restraint, Bullying Prevention & Intervention, and Child Abuse & Neglect.* In addition, this year we have included training for the *Responsible Use Policy.*

These trainings are in the format of slide presentations that you will access through the links below. I ask that you read each presentation. If you have any questions or concerns about the content, please speak with one of your school administrators.

For the optimal experience while viewing the slides, please note the following:

- Take advantage of the blue hyperlinks to view additional information.

- Please do not print out a hard copy of these training slides. To make them visually appealing, the authors have utilized color and the amount of background ink for printing would be heavy. Hard copies of each presentation will be found in each of your school offices if you prefer reading a paper version.

Finally, with the School Committee's adoption of the new Responsible Use Policy, I am prompted to take the opportunity to remind you about the ongoing policy revision work with which our School Committee is engaged. No longer are these policies found in a big binder that gets dusty on a high shelf. These policy documents can be found on the district website within the section that houses School Committee Policy information. Sections A and G, in particular, include policies which pertain to the needs of the employees.

To document that you have read and understand the material provided in these training presentations, please use the signature page that will be found in your school mailbox. Please sign the form as acknowledgement of completing the trainings and provide a copy of the signature page to your school office by Friday, September 30, 2016.

I thank you for your attention to these training documents and I offer you best wishes for the beginning of your school year.

Sincerely,

Teresa Murphy
Assistant Superintendent