

Mansfield Public Schools
Mansfield, Massachusetts

APPLICATION FOR HOME EDUCATION

- INSTRUCTIONS:
1. Please read the attached School Committee Policy on home education.
 2. Complete this form, attach the required supporting documentation, and forward it to the Principal of the building your child would be attending.¹
 3. Please note that this application is intended to serve as a checklist for the School Committee Policy on home education. Applicants are welcome to supplement this form with additional materials, or to use another form or report in making applications for a home education program. However, if another form or other documentation is provided, please cross-reference all submissions to this application form to ensure that all information requested on this application form is provided.

1. Name(s) of student(s) who will be taught at above designated home and current comparable public school grade level(s):

Name: _____ Grade: _____

Name: _____ Grade: _____

2. Period of time for which approval is sought:

_____ through _____

3. Name and Addresses of Parent(s) or Guardian(s):

Home Telephone: _____

¹ On a case by case basis, parents may be represented in the application process and home schooling review by a representative of a local religious organization, who shall serve as liaison between the parents and Mansfield Public Schools.

Business Address: (Mother): _____

Business Telephone: _____

Business Address: (Father): _____

Business Telephone: _____

Business Address: (Guardian): _____

Business Telephone: _____

4. Qualifications of Teachers: Attach a statement providing the following information about principal persons who will serve as teachers in this program:

Name, teaching responsibility, college degrees (if any), college major and minor, past teaching experience (if any), teaching certification (if any), and any other evidence to describe teaching competence for the task to be assigned. (College degree is not required.)

5. Home Education Plan: Attach a proposed home education plan for each child which includes the following:

- a. A description of each subject to be taught, including the scope, major goals and objectives, and the major materials to be used in each area.
- b. A description of the general schedule for instruction during the period for which approval is requested. Include the number of hours per day or week for each subject area.
- c. A statement describing the tests or measurements that you plan to use to evaluate your child's educational progress during this period.

6. Response by School Authorities: Ordinarily, you will receive a response to your proposed plan within twenty-five (25) working days from the date of receipt of your completed application and proposed home education plan. You will receive written notification (not less than two (2) days in advance) of any scheduled presentation to the School Committee to accept or reject your plan. If the Superintendent believes that the proposed plan does not meet the provisions of the School committee Policy for approval of a home education plan, we will assist you with the revision and/or improvement of the plan in advance of the initial School Committee presentation.

- a. If you plan is not accepted, the Superintendent or his designee will recommend specific changes to be made to improve the plan, and will provide appropriate consultation and/or school resources to assist the parent(s) or guardian(s).

- b. If the requested changes are not made, or if the revised plan is not approved by the superintendent, parent(s) or guardian(s) have the right to request a hearing directly with the School Committee to present their plan.
- c. If the plan is accepted, parents and the School Committee and school personnel agree to abide by the terms of the Home Education Policy.

Signature of Parent(s) or Guardian(s):

_____ Date: _____

Date received in the office of the Principal.

Date: _____

Signature: _____