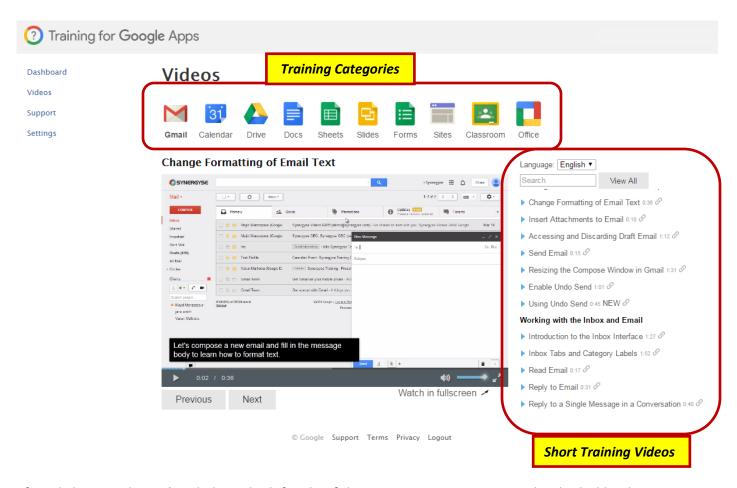


Training for Google Apps

Google recently released *Training for Google Apps* which is a great resource for getting quick answers to questions you may have regarding Google Apps for Education. Here is a screen shot that will help to explain the resources you can find here:



After clicking on the *Videos* link on the left side of the screen, you see a screen that looks like the one above. At the top, you will see 10 icons representing the 10 training categories that you can choose from. The training videos on the right side of the screen will change based on the category selected at the top. Scroll down the list of training videos to find one that interests you and simply click to play.

How to Access Training for Google Apps

- 1. Log into your email account using your mansfieldschools.com account
- 2. Click on the "waffle" icon (9 squares that look like a waffle) in the top right corner of your screen
- 3. Scroll down to the bottom and choose Training for Google Apps
- 4. A new window will appear and Training for Google Apps will load
- 5. Click on the Videos link and explore!