

## MANSFIELD SUMMER INSTITUTE 2018

### JR. COUNSELOR AND 8<sup>TH</sup> GRADE VOLUNTEER APPLICATION

Thank you for your interest in working for the Mansfield Summer Institute. Each year MSI accepts a limited number of paid Jr. Counselor positions and 8<sup>th</sup> Grade Volunteers. Positions are filled based on staffing needs and prior involvement with the program.

Staff must be able to commit to a complete week of work which is, 4 days per week, 8:50am to 12:10pm. Staff must be punctual, able to take direction from instructors and be dressed appropriately in order to participate in a variety of activities. Jr. Counselors and Volunteers will have a variety of responsibilities, including: assisting instructors with projects, prepping projects, working in small groups with children, assisting children at snack time, escorting children to the bathroom or nurse's office, aiding in arrival and dismissal, etc.

Students 14 years and older, applying for a paid position, must obtain a work permit. Instructions for obtaining a work permit can be found on the MHS web site. Paid counselors will receive a paycheck in early August.

All Junior Counselors and Volunteers will be required to attend a training session prior to the start of MSI. MSI t-shirts, which are required to be worn every day, will be distributed at this time. *Due to the overwhelming interest in these positions, only the counselors and volunteers who are hired will be notified by mid June.*

Please direct questions to Shawna Leary or Michelle O'Connor in the CHAMPS Office, at 508.261.7539.

Thank you.

**Mansfield Summer Institute 2018**

Please check the position you are applying for:

- Jr. Counselor, paid position       8<sup>th</sup> Grade Volunteer, unpaid position

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

Age: \_\_\_\_\_ Grade Fall 2017: \_\_\_\_\_ Have your worked for MSI before: Yes / No

Specify which week(s) you are available:

- Week 1, Monday, June 25 – Thursday, June 28 8:50 – 12:10  
 **Week 2, July 2,3,5,6 – No Wednesday 8:50-12:10**  
 Week 3, Monday, July 9 – Thursday, July 12 8:50-12:10  
 Week 4, Monday, July 16 – Thursday, July 19 8:50-12:10  
 Week 5, Monday, July 23 – Thursday, July 26 8:50-12:10

Emergency Contact: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Reference # 1 Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Reference # 2 Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Do you have any food allergies or health concerns? (All information is kept confidential.)

\_\_\_\_\_  
\_\_\_\_\_

Experience, special interests, hobbies, sports, etc: *(please provide any information that may be helpful in the placement process. Feel free to use the back side of this application.)*

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